

**SEATS ARE NOT GUARANTEED
AVAILABLE ON A FIRST COME/FIRST SERVED BASIS**

Pittsfield Public Schools
Transportation Office
442 Merrill Road
Pittsfield, Ma. 01201
FAX 447-7573
Request for Ticket Transportation
2011-2012 School Year

NAME: _____ GRADE: _____

ADDRESS: _____ DATE OF BIRTH: _____

PARENT/GUARDIAN: _____ PHONE: _____

SCHOOL: _____

PLEASE CHECK BELOW IF THE CHILD RECEIVES A FREE OR REDUCED LUNCH.

FREE _____ REDUCED _____

PLEASE CHECK SEASON FOR WHICH YOU ARE APPLYING FOR TRANSPORTATION

FULL YEAR _____

(EACH SEASON MUST BE PAID IN FULL BEFORE A STUDENT IS SCHEDULED ON A BUS)

FALL SEASON ONLY _____ WINTER SEASON ONLY _____ SPRING SEASON ONLY _____
(Sept.-Nov. 10th) (Nov. 11th –Apr.13th) (Apr. 14th –Close of School)

PLEASE MAKE CHECK PAYABLE TO : **CITY OF PITTSFIELD NO CASH – Check or money order only!**

I understand that Bus Operations has the right to deny/revoke a pass when a student's behavior jeopardizes the safety of others. I also grant permission to Pittsfield Public Schools Bus Operations to verify all information provided by me on this form.

Signature of Parent/Guardian: _____ Date: _____

TO BE COMPLETED BY TRANSPORTATION OFFICE

YEAR _____ FALL _____ WINTER _____ SPRING _____

AMOUNT _____ AMOUNT _____ AMOUNT _____ AMOUNT _____ AMOUNT _____ NO CHARGE _____
DATE _____ DATE _____ DATE _____ DATE _____ DATE _____
REC'D BY _____ REC'D BY _____ REC'D BY _____ REC'D BY _____ REC'D BY _____ VERIFIED _____

MUST BE SUBMITTED YEARLY AFTER JUNE 1ST BY JULY 15TH. THIS DOES NOT GUARANTEE A SEAT – IT GUARANTEES REVIEW AND PROCESSING BY OCTOBER 1ST



Pittsfield Public Schools
**Administration Center 269 First Street
Pittsfield, Massachusetts 01201**

Superintendent
Howard J. Eberwein III
Ed. D.

**(413) 499-9525
Fax (413) 447-7573**

Bus Operations
Gloria J. Berne
Director

June 1, 2011

Dear Parent:

The Pittsfield School Department will be providing school bus transportation, when possible, at a cost to students not eligible for free transportation. This transportation is provided on a first come/first serve, space available basis for students who reside less than the mileage allowed for free transportation. A seat on the bus cannot be guaranteed. Also, this transportation will only be available on routes, or at times, when such services are not available on Berkshire Transit Authority buses. Students who purchase transportation will be picked up and dropped off at existing bus stops.

Cost per student for a school bus pass will be:

Yearly Pass:	-	\$ 180.00
Fall Only, September – November 10 th :	-	\$ 45.00
Winter Only, November 11 th - April 13 th :	-	\$ 90.00
Spring Only, April 14 th – to end of school year	-	\$ 45.00

Each season must be paid in advance in order to schedule a student on a bus for that season.

Checks and money orders should be made payable to City of Pittsfield School Department and sent to:

Transportation Office
Bus Operations
442 Merrill Road
Pittsfield, Ma. 01201

Requests submitted after July 15th may not be reviewed and processed before October 1, 2011.

Refunds will not be granted for periodic absenteeism, after school activities, detention or disciplinary action resulting from violations of the School Bus Discipline Code.

There is no fee for those students who qualify for a free or reduced school lunch. Please check with the Transportation Office (499-9525) if you qualify.

Sincerely,

Gloria J. Berne
Director

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